

To Enroll in *AAEC Anywhere*:

- Select “Enroll”
- Enter your:
 - Member number (your account number - it has not changed)
 - E-mail address
 - Social security number
 - Zip code
 - Date of Birth mm/dd/yyyy
- Read the *AAEC Anywhere* disclosure and check the box acknowledging that you accept it.
- Click on “Sign Up”
 - If you receive an “Attention. Some of the information you entered is incorrect” message, correct your information and try again. (You may call us to verify your information.)
 - Once you receive a “Success” message, a temporary password will be sent to the email address you entered. Note: The email will be from a noreply address – if you don’t see it, check your junk or spam folder.
- Update your username and password
 - Enter your member number in the first username box, select a new username in the second username box with the following requirements – at least one alphabetical character, no special characters, and between 2-15 characters in length.
 - Enter the temporary password in the first box and select a new password with the following requirements – uppercase, lowercase, number, a special character, and a minimum of 8 characters in length. Confirm the new password and click “Update password.”
- Set up authentication questions and confidence word
 - If you don’t like the questions shown, select the arrow to the right for the full list of available questions. Type your answer in the box below. Select a confidence word – a word or phrase that will show on the login screen to let you know that you have come to our authentic site.

You have completed enrollment. We hope you enjoy the new look and feel of the site.

You will need your new username and password when setting up our *AAEC Anywhere* app on your phone or tablet. Search for “AAEC Credit Union” in your app store. Download the app and use your new credentials to proceed.